



BRENDA SMITH DESIGN

Objective:

To work as a graphic designer for an industry-leading company that values both creativity and imagination. A place where I can apply my diverse design skill set and advance my career.

Education:

BS Computer Graphics Interactive Media - University of Dubuque - Dubuque, IA May 2016
Accumulated GPA: 3.93 Deans List every semester. Alpha Chi Honor Society member

AAS Graphic Design – Northeast Iowa Community College – Peosta, IA May 2014
Accumulated GPA: 3.85 Deans List every semester. Phi Theta Kappa Honor Society member

Work Experience:

Realtor – Ruhl and Ruhl Realtors – Dubuque office December 2015 to present
Help buyers and sellers through their real estate journey. Prepare listings, market analysis, contracts, disclosures, etc. Host open houses and aid the homeowner with tips on selling their home. Market owner's properties and show them other homes. Networking activities to heighten awareness of myself as a realtor.

Graphic Design Intern – Oak Ridge Design – Dubuque, IA October 2013 to April 2014
Designed logos, posters, plaques, and wall art for specific customer projects. Screen-printed and embroidered t-shirts and sweatshirts. Assisted creative designer with various tasks including layout, design concept, file management, customer consultations, and large format printing.

Office Manager – Windco Roofing, Inc. – Dubuque, IA June 2006 to November 2011
Controlled all aspects of the operations involved with running a business, including: payroll, QuickBooks accounting, file management, customer service, scheduling, inventory, tax preparation, compiling project bids, and reviewing architectural plans. Worked extensively with insurance and construction contract issues.

Course Highlights:

- InDesign
- Photography
- Identity Design
- Motion Graphics
- Prepress & Printing
- Graphic Layout & Design
- Adv. Graphic Layout & Design
- Architectural Rendering
- International Marketing
- Drawing Fundamentals
- Publication Software
- 2D & 3D Animation
- Web Multimedia
- Typography
- Adv. Typography
- Web Design
- Adv. Web Design
- Photoshop
- Illustrator

10503 Tanzanite Dr Dubuque IA 52001

bsmith@dbq.edu

563-451-5132